

Budget Work Session Minutes
Conference Room 3
11/16/2016 11:00 am

Board of Commissioners members present: Commissioner DeVoy, Commissioner Taylor, Commissioner Burchell

Also present: Debra Shackett

Dustin Muzzey, Facilities Manager presented his budget requests to the Commissioners. The Commissioners requested an explanation of the 6.6% increase in full time wages. The County Administrator will provide an answer.

The Sick Bonus line item was reduced to \$1300. All remaining line items were scrutinized, including the Capital Improvements Plan. The Commissioners decided to post pone replacement of the Nursing Home boiler in 2017, and will repair it instead.

At approximately 12:00, Shelley Richardson joined the meeting and presented the Nursing Home revenue estimates. Each line item was reviewed and recalculated based on current receipts and projections for 2016. This resulted in an increase of projected revenue by \$145,500.

In the expenditure review, Sick Bonus was reduced to \$3000, Legal was increased to \$22,000, Telecommunications was increased to \$6300, IT Hosting was increased to \$6000, Employee Screenings was increased to \$9500, Electronic Equipment Maintenance & Repairs was reduced to \$1000, increasing the Administration section by \$22,300.

In the review of the Maintenance division, Heating Fuel was reduced to \$75,000 and Capital Projects (the boiler) was reduced to \$22,000. This resulted in a total reduction of \$153,000.

The Commissioners asked for more information regarding the Chiller request. They asked that the copier lease payments be verified, and that the cost of electricity be reviewed.

Another meeting for Nursing Home budget review will be held Tuesday, 11/22, following the meeting with Kevin Warwick (approximately 2:00).

The meeting was adjourned at 2:30 pm.

Respectfully submitted,



Debra A. Shackett